

June 12, 2023 Library board minutes

The meeting was held in the library

The meeting was called to order at 5:31 by vice president Dian Nowell

Roll call: Dian Nowell, Mary Tuel, Erin Murray, Emily Murray, Beth Kisch

Motion to approve the agenda by Emily, second by Mary, all ayes; motion carried

Motion to approve the minutes by Mary, second by Emily, all ayes; motion carried

Motion to approve the bill by Emily, second by Mary, all ayes; motion carried

Public comment: none

Correspondence: none

Consent Agenda: Erin stated that we have exceeded the budget, which will be discussed during the final remodel update.

Motion to approve the consent agenda by Mary, second by Emily, all ayes; motion carried

Final May Budget Numbers:

Total revenue: \$25.00

Total expenses: \$6,145.73

Tentative expenses for June: \$11,274.35

WhoFi: 14 Unique visitors used this service, 60 visits, 95 sessions

Circulations: Bridges: 90 checkouts, 5 Unique visitors

Circulations: Physical collections: 72 check-outs, 58 check-ins, 25 items added, 292 items deleted

Program & Events Update: Everything is ready for the Book Sale, Bake Sale and the Can Good Drive for the Food Pantry. These things will take place during River Days weekend.

The Summer Reading Program will kick off May 21st at 3:00. Each day will last about 1 hour with the exception of the movie day. That day will start at 2:00 and last 2 hours.

Final Remodel Update: There were issues with the glue coming up from the removal of the carpet. It took a lot of floor stripper to remove the glue. There was also an issue with the flooring sticking and therefore it took 9 boxes of painting materials instead of the 4 planned.

With that being said we went over budget. When Erin closes out the books with Theresa for the fiscal year she will let us know what the next step will be. We do have money in the Capital Improvement Fund that will cover the overage. We are in the hole \$3,812.49.

There have not been any board applications. Dian has talked to someone and Erin will talk to her again as well. There is also someone else that Erin will be contacting for interest.

Erin sent in the Rob-See-Co Grant. They will let us know in September the results. If received Erin would like to purchase Stem kits with the grant money. Erin has checked on Amazon and for around \$800.00 she can purchase 14 kits, and 4 VR books.

County Funding: We have received the addendum to contract library services for Webster county. We will be receiving \$527.68 more than last year. The new amount will be \$4030.17. These checks will come every 2 months. We will be needing to do a budget amendment in March due to the increase.

Agenda items for the next meeting

1. Summer Reading Update
2. Board Elections

Upcoming Meeting

1. Regular meeting, July 10th @ 5:30

Beth made a motion to allow Erin up to 40 hours to complete the library remodel of putting everything away. Second by Mary, all ayes; motion carried.

Adjourn: Motion by Mary, second by Erin, all ayes; motion carried meeting adjourned at 5:56

Minutes submitted by Secretary Beth Kisch

