

March 13, 2023 Library board minutes

The meeting was held in the library

The meeting called to order at 5:33 by president Gary Christians

Roll call: Present: Dian Nowell, Beth Kisch, Erin Murray, Gary Christians

Absent: Mary Tuel

Motion to approve the agenda by Beth, second by Dian, all ayes; motion carried

Motion to approve the minutes by Dian, second by Beth, all ayes; motion carried

Motion to approve the bills by Dian, second by Beth, all ayes; motion carried

Public comment: A donation was given to the library and the individual would like a receipt for tax purposes. It was made known that you can claim up to \$250.00 without a receipt on your taxes. Gary will contact the individual with that information. If need be Erin will type up a letter noting the donation for the individual.

Correspondence: Erin talked about the Beacon Consortium Bi-Annual Member Agreement. The beacon Consortium is for the members of NILC (North Iowa Libraries Collaborating) to share an automation system. This organization was formed to benefit all participating libraries. This is the system used for our check-in, and check-out system. We pay a fee calculated by usage, and the cost has been between \$300.00 and \$400.00, We will be invoiced in April of each year. If we chose to leave the consortium the cost would be \$600.00; (subject to change)

Erin received notification from the Deardor Foundation and we have been given our grant money.

Budget: Final February numbers:

Total revenue: \$47.00

Total expenses: \$2548.48

Reports: Tentative expenses for March are \$3216.58

WhoFi: 9 unique visitors used this service, 58 visits, 98 sessions

Circulations: Bridges: 115 checkouts, 6 unique users

Circulations: Physical collection: 106 check-outs, 75 check-ins

84 items added, 154 items deleted

Program and events update: Erin reported that only 2 people attended the program that Jamie Brundage did on end-of-life planning. Erin might see if interest would warrant setting up another program of this nature.

Erin is working on the final details of the program to be held Saturday, April 15th at the Home Place in Harcourt. As it stands right now the program will be free. Once the food and tea costs are determined there might have to be a fee assessed for attending.

The summer reading program will start at 2:00 on June 21st and end on July 26th. There will not be any program during the week of July 4th.

Remodel update: The rug that was chosen for the adult section is no longer available. Erin looked into Ruggable rugs. These rugs are machine washable and can go into a regular washer. We agreed to look at the website and check out the rugs. The rugs would need to be ordered after our next meeting.

We are still waiting for a call back from the library movers on a quote for the move.

Bridges Agreement: The agreement is due in July. The amount will be \$282.95 and it enables us to participate in the Bridges Overdrive eAudiobook/eBook consortium.

We were given the Director Evaluation forms to be filled out and brought back to our next meeting. We will turn them in and they will be put in Erin's file.

Upcoming library closures: On April 1st the library will be closed as Erin is moving. On April 15th the library will be closed as Erin will be attending the program at The Home Place. The library will also be closed for the flooring to be done. Once the date is set the information will be posted.

#### Agenda items for the Next Meeting

1. New Board member, Emily Murray
2. Deardorf Grant/Remodel Updates
3. Director Evaluation

#### Upcoming Meeting

1. Regular Meeting: April 10 @ 5:30, board training @ 4:00

Motion to adjourn by Dian, second by Beth, all ayes; meeting adjourned at 6:27.

Minutes submitted by secretary Beth Kisch

