

October 9, 2023 Library Board Minutes

The meeting was held in the library

The meeting was called to order at 5:31 p.m. by Director Erin Murray

Roll call: Present: Paula Martin, Emily Murray, Erin Murray, Mary Tuel, Beth Kisch

Absent: Dian Nowell

A motion to approve the agenda was made by Emily and seconded by Mary, and the motion carried

A motion to approve the minutes was made by Emily and seconded by Mary, and the motion carried

Erin stated that 1 bill was added at our meeting that was just received. A motion to approve the bills was made by Mary and seconded by Emily, and the motion carried.

No public comment or correspondence

Erin gave us a new printout of the Year-to-Date and the October Budget because a bill was added.

Budget: Final September numbers:

Total revenue: \$1679.42

Total expenses: \$3168.91

Reports: Tentative expenses for October: \$3266.96

Who-Fi: 23 Unique visitors used this service, 68 total visits, 82 sessions

Circulations: Bridges: 70 Check-outs, 6 unique users

Circulations: Physical collection: Check-outs 39, check-ins 35, items added 81, no deletions

A motion was made to approve the consent agenda by Emily, seconded by Mary, and the motion carried

Programing update: There were 9 present for Ty Murray's program. Erin said that she has 8 kids that come regularly to the after school program.

October 13th will be the Salem Witch Trials Program at the Community Center. The Dayton and Harcourt Library will each pay \$100.00 as their part of the program fee as well as $\frac{1}{3}$ of the bill for the expenses.

New business: Accreditation: In February Erin will start gathering information that the library needs. A survey will be sent to the community to gather information as well as having a policy review.

Director's vacation: Erin will be taking a vacation this spring, so the library will be closed during that time.

Agenda items for the next meeting

1. Events Update
2. Board Elections

Upcoming Meetings

1. Regular meeting: November 13 @ 5:30 p.m.

A motion was made by Mary and seconded by Emily to adjourn the meeting and the motion carried. Meeting adjourned at 5:43 p.m.

Minutes submitted by secretary Beth Kisch