

July 11, 2024 Board Minutes

The meeting was held at the library

President Dian Nowell called the meeting to order at 5:35 P.M.

Roll Call: Present: Dian Nowell, Erin Murray, Doug Dellachiesa, Beth Kisch

A motion was made to approve the agenda by Doug, seconded by Beth, and the motion was carried.

A motion was made to approve the minutes by Doug, seconded by Beth, and the motion was carried.

A motion was made to approve the bills by Beth, seconded by Dian, and the motion was carried.

Public comment: None

Correspondence: Erin received information that the consortium has changed banks. This information doesn't affect us, just giving us the information.

Budget: Final June numbers: Erin will have our final numbers for June at our July meeting.

Total revenue:

Total expenses:

Reports:

Tentative expenses for July: \$3,889.53

Who-Fi: 28 unique visitors used this service, 46 total visits, 53 sessions

Circulations: Bridges: 17 check-outs, 2 unique users

Circulations: 62 check-outs, 75 check-ins, 31 items added, 0 items deleted

A motion was made to approve the consent agenda by Doug, seconded by Beth, and the motion was carried.

Programming update: 6 kids attended the Summer Reading program. Their craft was making a birdhouse, and they had a blast. There should be 8 attending the next Reading program.

There are 2 people signed up for the Healthy Living class, 6 for Craft Night, and 7 for the first Book Club. Moving forward if there isn't anyone to sign up for a program that is scheduled, the program will be canceled.

The Library will be closed August 24 because Erin will be attending the Threshing Bee.

The committee met and from the public survey created a new Mission Statement and Strategic Plan. A motion was made to accept the New Mission Statement and Strategic Plan by Doug, seconded by Beth, and the motion was carried.

Early Out Program Registration: Erin created a form that all parents will fill out when their children are attending the Early Out Program. The form lists the expectations that each child will follow. Erin also created a flier to post about the program.

Erin reported that the new website is live. The address is: [lehigh.lib.ia.us](http://lehigh.lib.ia.us). It is a work in progress, and Erin hopes to have it completed by the start of the new year.

New Business:

Board applications: There has been one application turned in and one that should be in by the next meeting.

Trustee Terms Change: The City Council has proposed changing the Trustee Term. It is currently a 6 year term.. This change will need to be done by ballot. The city will draw up a proposal and present it to the lawyer for approval. We would like to suggest a 2 year term, which might be more appealing for someone wanting to be on the board. The term will be up to the city council.

When the time comes for it to be on a ballot, information will be posted to notify the public.

Agenda items for the Next Meeting

1. Events Update
2. Continue Policy Review

Upcoming Meetings

1. Regular Meeting: August 12, 2024 at 5:30 P.M.

A motion was made to adjourn the meeting by Doug and seconded by Beth, and the motion was carried. The meeting was adjourned at 5:54 P.M.

Minutes submitted by Secretary Beth Kisch